

# WORK MANAGEMENT

Unify Projects from Quote to Invoice with Precision and Power!

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**Billable**Hours



Designed by



# CUTTING EDGE ITEMISED PROJECT MANAGEMENT TOOL



Streamline process from  
quote to invoice



Drive performance with  
benchmarking and targets



Enhance project insights  
with detailed drill downs



Boost productivity with  
linked workstreams

# KEY FEATURES



# KEY FEATURES – Project tasks creating the foundation for work management



## Create tasks directly from quotes

Link quote line items directly to tasks, ensuring a seamless transition from planning to execution



## Task-driven time logging

Log hours directly to line items on quotes, providing a detailed breakdown of time spent on each task



## Link tasks to user roles

Limit who can log to specific tasks and provide immediate summary of hours used to date for task

# KEY FEATURES – Empowering users with the tools to drive their own performance



## Notepad for efficient task management

Feature to create 'to-do' tasks seamlessly, effortlessly converted into billable hours



## Data-driven insights

Understand performance against targets and benchmark against peers



## Automatic notifications

Send automatic performance updates and reminders to employees

# KEY FEATURES – Empowering success with autonomous project control



## Threshold alerts

Receive instant warnings when predefined thresholds, such as 80% of hours used, to immediately address issues with clients



## Access control for precision

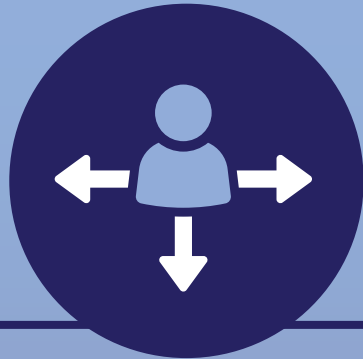
Employees only log hours on projects they are assigned to, ensuring data accuracy and security



## Real-time monitoring

Monitor quoted hours versus logged hours in real-time, stay on top of project timelines and budgets including employee performance

# KEY FEATURES – Achieving Holistic Projects with a Fully Closed Loop



## Leave management

Prevent unnecessary alerts and maintain accurate workload distribution



## Hierarchical control

Establish a hierarchy for senior staff to edit junior staff hours, ensuring accuracy and accountability at all levels



## Invoice automation

Automatically generate invoices based on quote line items and logged hours, reducing administrative overhead

**THANK YOU**

QUESTIONS?



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